



Cairns Junior Representative Program

JUNIOR REPRESENTATIVE BASKETBALL PLAYER PACK

CAIRNS BASKETBALL INC.

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IMPORTANT INFORMATION

The Cairns Basketball Inc. (CBI) General Manager will make all decisions about how the rules governing Junior Representative Basketball are to be interpreted. If these rules are silent, uncertain, or ambiguous on a matter the CBI General Manager may decide about how the matter is to be dealt with. Decisions made by the CBI General Manager are binding on everyone who is bound by these rules.

The current CBI Junior Representative Basketball Player Pack shall be displayed on the CBI Website.

Welcome...

Welcome to Cairns Basketball Representative Program. The information provided in this document has been produced to inform parents and players of the parameters of the program and their roles and responsibilities as part of it.

It is very important for **ALL** players and parents to **READ and UNDERSTAND** the requirements and expectations of players and their families who enter this program and only accept a team position if all expectations are **UNDERSTOOD and AGREED** to. The player and their family should recognise that participation in this program is a major commitment of time, effort, and money.

1.1 Mission Statement

To provide leadership and a framework that enables everyone to grow, develop and participate in the sport of basketball throughout the Cairns region and provide opportunities for local, state, national and international representation.

1.2 Club Values

- Encourage our members to compete in the spirit of good sportsmanship and to treat ALL participants with respect.
- Develop our members as good citizens as well as good basketball players, coaches, and officials.
- Deal with our members with honesty and integrity.
- Recognise the importance of everyone within the overall success of the Association.
- While individual cases will be dealt with on their merits, CBI aim to have our representative teams consist of players that are true representatives of CBI.

1.3 What is Junior Representative Basketball?

Junior Representative Basketball is the next stage from junior domestic basketball and provides players a chance to compete against the best players from across Queensland. We compete in two main competitions each year known as the North Queensland Junior Basketball Competition (NQJBC) and the Basketball Queensland (BQ) State Championships. These competitions comprise of the following age groups Under 12, Under 14, Under 16 and Under 18. Our Under 14 teams may also qualify for the Australian Junior Club Championships.

1.4 North Queensland Junior Basketball Competition (NQJBC)

Consists of three tournaments played in Cairns, Townsville, and Mackay. Teams are ceded within Divisions of the Queensland State Championships by their ranking in the NQJBC each year, with the top 3 gaining automatic entry into Division 1. Other teams will then compete for Divisions 2 and below.

1.5 Basketball Queensland State Championships

Consists of a tournament of 4 or 5 days (depending on the Age Group) where teams from all over the state compete to determine the state champions. These tournaments are held at a variety of venues across Queensland and will generally involve travelling to other cities within Queensland. Consequently, there is a cost to participate in the State Championship to cover the costs of travel, accommodation, meal expenses and ground transport at the event.

1.6 Objectives of the Junior Representative Program

- To assist in seeing that CBI is recognised as a centre of excellence with innovative processes geared toward all participant's (athletes, coaches, and officials) development, allowing them to reach their potential.
- Provide our players with the required fundamental skills of the game along with both technical and tactical teaching to foster a high level of success.
- Develop an overall CBI style of play to assist in the education of all players and coaches and to ease the transition for players and coaches between age groups.
- To strive to have all teams reach their potential while competing in NQJBC's and BQ State Championships in every age and Division.

1.7 Cairns Junior Basketball Representative Teams

Cairns Basketball aims to have three (3) teams in each age group depending on player availability, the talent pool, coaching resources, and training availability.

- Each Division 1 and Division 2 team will consist of ten (10) players, a Head Coach, Assistant Coach and Team Manager.
- Each Division 3 team will consist of twelve (12) players, 10 run on players and 2 training squad players, a Head Coach, Assistant Coach and Team Manager. Cairns Basketball may choose to have additional training players at its discretion.

1.8 Court Time

The Cairns Basketball Representative Program is an elite program and **playing time is never guaranteed**. Some players will play more than others and coaches will have different philosophies on rotating their players. While coaches should be willing to discuss court time and how players may be able to increase their playing time, ultimately, playing time is at the Coaches discretion.

1.9 How much training is involved?

Our aim with the CBI Junior Representative Teams is to have all teams train at least twice per week once the team has been selected and this training load will continue throughout the season until each team's respective BQ State Championships. Trainings are compulsory and an injury and or non-contagious illness are not acceptable excuses to be absent from training. All absences from training are to be communicated to the Head Coach or Team Manager prior to the scheduled training time.

It should be noted that where illness or injury does not preclude an athlete from actively participating in a training session it is compulsory athletes attend training.

All team coaches will be required to maintain an attendance sheet to track player absences from training.

Please note that absences from training may affect court time.

1.10 Player Eligibility - what is required of the player if they decide they want to play?

- Players and Parents will need to sign several documents in accepting an invitation to join the program:
 - a. CBI agreement
 - b. Codes of Conduct
- Be available for scheduled training sessions set out by the Coach. Training is compulsory, players are expected to be at training regardless of injury or illness as they can sit and observe. Only exception is in the case of a contagious illness.
- It is compulsory for players to be registered with BQ, CBI and a CBI Club and an actively participating player in CBI's current domestic junior season and the season immediately prior to the current domestic junior season.
 - Actively participating means that a player must play approximately 80% of scheduled games.
 - If there is a legitimate reason a player cannot fulfill this commitment (e.g. valid reasons would include the player being new to CBI, injury, illness, or attending the Basketball Centre of Excellence (CoE) as a scholarship

- holder). Players need to apply in writing to the CBI General Manager for an exemption. The CBI General Manager in their absolute discretion will determine if the player is eligible for selection.
- Penalties may include a player being deemed ineligible to participate in the current representative season.
- All players must stay with the team at the designated accommodation organised by CBI.
- All players are expected to attend the end of season presentation.
- All players must travel on the designated team transport. Exceptions may be granted, but this is only made at the discretion of the CBI General Manager who will consult with team officials in relation to the exemption request.

2. Team Gear

2.1 Uniform

Each player will be required to purchase the following items should they wish to be part of the CBI Junior Representative Program. If a player already has these items, they will not be required to purchase these again.

- **CBI Polo Shirt**
- **CBI Playing Shorts (singlet provided by CBI)**
- **CBI Training singlet and shorts**
- **CBI Warm-up top**
- **CBI Water bottle**

2.2 Cost of the Uniform

The approximate cost for the list above is **\$250** and this may vary year to year. If you already have any of the items above and they are in good order, you will not be required to purchase these again.

2.3 Dress Standards

At all BQ events the following dress code for coaches and score bench officials must be adhered to:

- All team officials must wear a collared shirt or polo and closed in shoes.
- All Scoretable personnel must wear closed in shoes and it is the responsibility of the team to ensure this occurs.
- Any breach of these rules, BQ have the capacity to fine the team a penalty of \$200.

3. What are the costs involved in Representative Basketball?

CBI administers the program and attempts to keep costs to a minimum for all participants. Travelling in Northern Queensland is a huge responsibility for parents and athletes, which is why CBI engages Tour Bus Companies to look after our teams and feel it is our duty of care to deliver them safely to and from each NQJBC.

Approximate Cost Per Season - \$3,000

Training players must pay the administration fee of \$350.

3.1 What is included in the cost of the NQJBC and State Championship Tournaments?

The items included in your fees for Junior Representative Basketball include, but may not be restricted to:

- Court costs for training
- Referee Fee
- Nomination Fee (NQJBC & State Championships Nomination)
- Gate Fees (paid to host venue for NQJBC)
- Accommodation
- Ground Transport (Duration)
- Meals (Breakfast, Lunch, Dinner, Snacks)
- Incidentals (ice, fuel, laundry etc)

- Team Photos
- Airfares (only if team decides to travel together)
- Coach, Assistant Coach and Manager expenses
- Online Processing Fee

PLAYERS ARE REQUIRED TO BRING THEIR OWN SPENDING MONEY TO NQJBC'S AND BQ STATE CHAMPIONSHIPS.

3.4 Payment

CBI do not offer payment plans for the Representative Program; however, families may choose to make deposits into the team account over the duration of the season.

Players will receive a payment schedule prior to the start of the representative season which will detail the fees payable and due date for each payment.

3.5 Fundraising

Whilst fundraising is encouraged for teams and players to reduce costs it is not the responsibility of the Team Manager to coordinate.

No fundraising is to be completed without prior permission of the CBI General Manager to ensure teams have a coordinated approach.

3.7 Commitment by a player is for the entire season.

Players and parents must understand that a commitment to the team requires that they commit to the **ENTIRE** representative season. If there is a situation where the player is injured whilst playing basketball a consideration may be made. This must be put in writing to the CBI General Manager for consideration.

3.8 Financial Hardship

Cases of genuine financial hardship can be brought to the attention of the CBI General Manager. If a payment cannot be made by the due date, a request for extension must be made to the CBI General Manager prior to the due date for payment. Any requests will be dealt with in confidence and on a case-by-case basis.

3.9 Cancellation Fee and Removal

3.9.1 CBI may, at its absolute discretion charge a cancellation fee for withdrawing part way through the season. The Player/Parent will be liable for all costs incurred for the team during the season including State Championships.

3.9.2 CBI may at its absolute discretion remove a player from a team anytime during the season due to lack of commitment, poor attitude, or bad behaviour.

3.9.3 Failure to make full payment of fees or registration fees by the due dates will result in the player being deemed unfinancial. Players who are unfinancial are ineligible to compete in both club and representative games/training.

The Final decision for withdrawal will be made by the CBI General Manager.

3.10 Player Withdrawal

3.10.1 Any player that withdraws from a team after selections have been completed will be deemed ineligible from CBI Representative Basketball for the current and following full representative season including the State Championships. An example of this would be if the player withdraws after selections at any stage they will not be eligible to play representative basketball for CBI in that season and the following season. Under special circumstances, a player or their guardian may apply for an exemption to this rule and any decision made will be at the discretion of CBI General Manager.

3.10.2 Any player that withdraws from a team after selections have been completed may be responsible for all fees (including state championships when teams are travelling, and the association is making the bookings) unless a replacement player is found.

The fees payable will then be determined on a pro rata basis with the fees being split from the day the replacement player joins the team.

3.10.3 It is not the responsibility of CBI to find the replacement player.

4 PARENT EXPECTATIONS

4.1 What is required of the Parents?

We know and appreciate the sacrifices you make so that your child can represent our association; however, it is essential that you also support the team coaching staff and CBI administration. As a parent you will be required to assist your team by way of Score Bench duty, supervision, and cooking. You may also be asked to assist with fundraising and transport.

4.2 Bench Duty

CBI will conduct beginner and advanced score bench courses prior to the NQJBC tournaments. If you decide your child or children want to play representative basketball, then you will be required to attend one of these courses. This will be compulsory for at least one parent or guardian to attend. Details of courses will be advised to all Team Managers once teams have been finalized for the current season.

4.3 Supervision

At times you may be needed to help supervise other players on overnight stays as “Dorm Parents”. This will only happen on request from your team manager or coach.

It is important to remember you are a role model when you are acting in a role as a coach, manager, or dorm parent and as such, you should act in a professional and courteous manner. Consumption of alcohol in front of young impressionable athletes is not permitted.

4.4 Cooking

The team manager may require dorm parents and other parents to assist with some cooking for the team when they are on the road.

CBI encourages parents and guardians to:

4.5 Get involved with your Team and Association

- Get to know your child’s coach and maintain open and honest communication with them about things that might concern you.
- Speak out when you hear language, behaviour or attitudes which may contribute to a negative or unsafe environment.
- Attend games whenever you can.
- Volunteer to be involved in your child’s team. CBI depends on the involvement of parents/guardians and volunteers.

4.6 Be a good role model

- Don't be the 'angry/ugly parent' at games, this behaviour is not what you want to model for your children.
- Be supportive of the Coach. The coaches are all volunteers who are often faced with having to make hard decisions concerning the team and individual players. Your support of the decisions made eases the burden and is greatly appreciated.
- Unless you demonstrate 100% faith in your child's coach, it is unlikely that your child will develop and progress as they should. Please remember that our coaching staff are all volunteers giving up their time for the team. It is also important to remember that they are highly qualified and have been chosen for this position by a selection panel.
- Coaching from the sidelines is never appropriate regardless of your knowledge of the game. The coach is to be the only source of technical feedback to players. What you say or yell out may directly conflict with what the coach is

attempting to achieve. Example: calling out for your child to shoot the ball may not be part of the overall plan for the team and may conflict with coach instruction.

- Support the importance of training.
- Be respectful of referees and others and expect your child to do the same.
- Focus on your child's efforts and performance, never ridicule, or put your child down for making a mistake or losing.
- Support the whole team during games and training.
- Do not speak negatively about coaches or players around your child.
- Be vocal with your support but do not make negative comments to the opposition the referees or other team members.

If you have a concern about how your child is being treated, make sure you deal with the issue appropriately:

- Ask yourself is this an issue for my child or is it my issue.
- Don't make a big fuss in front of the child, other team members and parents.
- Find a time to talk privately with the coach.

Remember in the heat of the moment on most occasions you will draw on your current emotional state. Often it is best to walk away sleep on it and then with rational mind discuss the situation.

4.7 Child Protection Act

Under the Commission for Children and Young People Act 2000 (Qld), it is a legislative requirement that all team staff (i.e. Coaches / Manager), referee staff (i.e. Commissioners / Managers / Evaluators) and any other persons over the age of 18 years that are accompanying teams or referees away from home must have a valid Blue Card or an Exemption Card. Therefore, the following requirements are in place:

- All team officials should also have signed an Association Member Protection Declaration when taking on their position with the team.
- Signed Declarations should be retained by the Association.
- All Blue Card details of team staff and referee staff are to be entered into the persons online Membership Record at CBI.

If CBI does not comply with these legislative requirements, we may be liable to a fine.

If you have any concerns, please contact the CBI General Manager.

5 Codes Of Conduct

All coaches, players and parents involved with the CBI Junior Representative program must adhere to the following Codes of Behaviours. Our aim is that participants in the program demonstrate the highest standard of professionalism at all times. All parents and players must understand that all CBI coaches and managers are VOLUNTEERS and are committed to do their best for the kids involved in our rep program.

5.1 Coaches Code of Conduct

Coaching staff have a responsibility to obtain the best results for the team whilst also providing development opportunities for each player in the team. These two ideals are often in conflict and will result in the less experienced players in the team receiving less court time than other, more experienced players in many games. Coaches cannot guarantee court time for a variety of reasons. Coaches should adhere to the following principals in dealing with their team:

- Never ridicule or yell at a young player for making a mistake or not winning.
- Be reasonable in your demands on players' time, energy, and enthusiasm.
- Operate within the rules and spirit of your sport and teach your players to do the same.
- Ensure that the time players spend with you is a positive experience. All young people are deserving of equal attention and opportunities. (Please refer to 9.4 court time.)
- Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all players.
- Display control, respect, and professionalism to all involved with the sport. This includes opponents, coaches, officials, administrators, the media, parents, and spectators. Encourage your players to do the same.

- Show concern and caution toward sick and injured players. Follow the advice of a physician when determining whether an injured player is ready to recommence training or competition.
- Obtain appropriate qualifications and keep up to date with the latest coaching practices and the principles of growth and development of young people.
- Any physical contact with a young person should be appropriate to the situation and necessary for the player's skill development.
- Respect the rights, dignity and worth of every young person.
- Do not engage in negative or destructive discussion or postings on social media about players, coaches, spectators, officials, administrators, or other basketball participants, that may be viewed as abusive, harassing or offensive in nature.

5.2 Players Code of Conduct

As a Team Member

- Play by the rules.
- Never argue with an official. If you disagree, have your captain or coach approach the official during a break or after the competition.
- Control your temper. Verbal abuse of officials and sledging other players, deliberately distracting, or provoking an opponent is not acceptable or permitted behaviours in any sport.
- Work equally hard for yourself and/or your team. Your team's performance will benefit and so will you.
- Be a good sport. Applaud all good plays whether they are made by your team or the opposition.
- Treat all participants in your sport as you like to be treated. Do not bully or take unfair advantage of a competitor or team-mate.
- Cooperate with your coach, team-mates, and opponents. Without them there would be no competition.
- Participate for your own enjoyment and benefit, not just to please parents and coaches.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background, or religion.
- Do not engage in negative or destructive discussion or postings on social media about players, coaches, spectators, officials, administrators, or other basketball participants, that may be viewed as abusive, harassing or offensive in nature.
- Attendance and behaviour at school must meet the intent of the CBI Players Code of Conduct for participation.

Accommodation

- On arrival check for any damages to premises and notify your team manager.
- Always keep your room tidy.
- Do not leave the premises without permission from team coach or team manager.
- Where toilets/shower/laundry facilities are away from sleeping areas, it is advisable to attend in pairs.
- You are not permitted to be in any room, other than your own, without permission from the team coach, dorm parent or team manager.

Team managers may deal immediately with any breaches of this code by imposing appropriate consequences, including not playing remaining fixtures, notification of parents, and being sent home at your parents' expense. CBI or BQ may also impose longer-term consequences such as suspension if deemed appropriate.

5.3 Parents Code of Conduct

- Remember that children participate in sport for their enjoyment, not yours.
- Encourage children to participate, do not force them.
- Focus on the child's efforts and performance rather than winning or losing.
- Always encourage children to play according to the rules and to settle disagreements without resorting to hostility or violence.
- Never ridicule or yell at a child for making a mistake or losing a game or competition.
- Remember that children learn best by example. Appreciate good performances and skilful plays by all participants.
- Support all efforts to remove verbal and physical abuse from sporting activities.

- Respect officials' decisions and teach children to do likewise.
- Show appreciation for volunteer coaches, officials, and administrators. Without them, your child could not participate.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.
- Do not engage in negative or destructive discussion or postings on social media about players, coaches, spectators, officials, administrators, or other basketball participants, that may be viewed as abusive, harassing or offensive in nature.

Parents must adhere to the Parents Code of Behaviour.

5.4 Child Suitability “Blue Card” Information

All coaches and managers over the age of 18yrs are required to hold a Blue Card to be eligible to represent CBI to signify that they can work with children and to work for CBI in an official capacity.

6 NO ALCOHOL / PROHIBITED DRUGS POLICY

CBI has a policy on Alcohol and prohibited drugs. Alcohol and prohibited drugs are not to be consumed in front of players or when minors are present. Please note that if any parent or official that consumes alcohol or prohibited drugs in front of players or minors, they will be subjected to disciplinary action as it is a breach of the codes and policies set down by CBI. In the case of prohibited drugs, the matter will be reported to the Police.

7 PLAYER GUIDELINES

7.1 Player Responsibilities

Be prepared to work hard to achieve positive results. You must be willing to accept responsibility for your own performance. Don't blame other people and don't make excuses. Great players know they are responsible for their own destiny. Respect the people willing to help you reach your goals. Listen and learn from your coaches, give them your undivided attention, and remember, they are there primarily for your benefit, not theirs. Basketball will develop you as an athlete, but it also presents you the chance to develop as a person. Some lessons that we value are:

- **Commitment** – Being a part of a team demands that you can carry out your commitment to others. This will mean that you will need to give up some personal desires and make sacrifices for the group.
- **Perseverance** – When things aren't going your way, you must never give up when you are part of a team. Your team will need your total effort even when it is not your day.
- **Teamwork** – It is crucial that in sport and life you are able to work in a team situation. Sometimes this means learning your role and doing what is best for everyone and not just yourself.
- **Learning to Compete** – This does not mean to win at all costs but rather to always compete to the best of your ability. Competition is present in all aspects of life, and it teaches us to value our victories and to be gracious in our defeats.
- **Respecting Others** – In life we must learn to respect everybody, regardless of their roles and differences. In basketball we expect respect to be given to opponents, team-mates, coaches, officials, spectators and administrators.

7.2 Player Expectations

Players are expected to:

- Always conduct themselves appropriately. CBI is worthy of your best behaviour.
- Communicate with others. If you have issues (negative or positive) with a team-mate, then approach your coach or manager.
- Arrive at training 15 minutes prior to the start time and in the correct uniform. You must arrive at least 45 minutes prior to games, in uniform and ready to play. Training attire must be worn at all trainings this includes the CBI training singlet and CBI training shorts.

- Actively participate in all training sessions, games, and tournaments as scheduled.
- Contact the coach or manager if you cannot attend training or are running late for training before the session commences (not advise this through someone else).
- Attend games and training even if you are injured (unless you are receiving treatment for your injury at that time). If you are sick and could pass it on to others, then you should not attend games or trainings.
- Inform the coach or manager if you have an injury that will affect your performance in either a game or training session.
- Provide a medical clearance before you resume training/playing if you have missed games/training due to an injury before you resume training/playing.
- Not argue with referees during a game. If you have any problems tell your coach so that they may approach the referees if necessary.
- Support your teammates at all times both on the court and on the bench. Negativity toward team members will not be tolerated.

7.3 Disciplinary Action

Technical Foul

On receiving a technical foul, the player may be subbed off the court. The coach will decide whether this player will take any further part in this game depending on the severity of the incident. The coach will decide whether this player is started on the bench for the next game.

Poor Sportsmanship

The coach has the option to sub the player off the court. If there is a second offence, they may be left off for the rest of the game.

Training

Non-attendance or lateness to training without communication directly to the coach may result in a coach limiting playing time in subsequent games.

A Team Coach may direct a player not to play Club basketball if they are unable to attend Club or Representative Training due to injury or illness.

Off the Court Incidents

If a player is found to be behaving in a manner that will negatively affect the reputation of the CBI Representative Program their coach will be informed. This may result in a coach limiting playing time on subsequent games.

Player Commitment

The Team Coach has the authority to suspend a player from Club or Representative basketball, in consultation with the CBI delegate/or Representative Committee Chairperson/or delegate, if the player is not meeting Club Team or Representative Team commitments.

7.4 Eligibility of Players

To be eligible for selection players must:

- Acknowledge that they are prepared to operate within the CBI policy and guidelines of the CBI Junior Representative Program, by signing the CBI Representative Player Agreement.
- Be registered with BQ and be a financial member of a CBI junior club.
- Attend the CBI Junior Representative Trials as per the CBI Junior Representative Calendar. Any absences must be explained, communicated in advance in writing to the Head Coach.
- All players shall make themselves eligible for selection in either the Division 1, 2 & 3 Teams at the commencement of trials.
- The parents of the player must acknowledge that they are prepared to operate within CBI policy and guidelines by signing the Representative Player Information Agreement.

- Currently playing Local Junior Competition at Cairns Basketball or acknowledge in writing the requirement to play.

In addition, the following matters will be taken into account:

- Player and/or Parent/Guardian's past and current degree of acceptance and adherence to the Codes of Conduct.
- A Player's history of commitment to the Cairns Basketball Representative Program and Local Competition in past seasons.
- Parent/player adherence to BQ Zero tolerance policy.
- Attendance and behaviour at school must meet the intent of the CBI Players Code of Conduct for participation.

7.5 Player Transfer Policy

All players registered with a BQ affiliated Association other than CBI are required to comply with BQ Policy POLTD18 prior to the commencement of training and or participation in a NQJBC or BQ State Championship tournament representing Cairns Basketball Inc.

7.6 Zero Tolerance Policy

To ensure a safe and enjoyable playing environment for all players, officials, and participants, BQ has implemented a Zero Tolerance Policy for inappropriate behaviour of parents and spectators in the Junior Representative season.

The Policy will ensure that:

1. There will be a zero-tolerance shown towards any inappropriate or abusive behaviour of parents and spectators.
2. Any parent/guardian and/or spectator who feels the necessity to:
 - Persistently or wilfully question or challenge the rulings of the referees, or
 - Berate or abuse game officials i.e. referees and scoretable personnel, or
 - Berate or abuse team officials, or
 - Berate or abuse players, or
 - Berate or abuse other parents or spectators, or
 - Berate or abuse any game day official such as a Court Controller, Referee Supervisor, Association Representative or BQ Representative will be asked to leave the host venue immediately by a member of the Event Technical Committee. No warnings need be given in the event of the above action becoming necessary.

In addition to spectator behaviour being monitored by the BQ Event Commissioner, Referee Commissioner, educators and Host Association staff, if the referees have an issue with a spectator they may stop the game and inform a referee educator of what has occurred. The educator is to report it to the Event Technical Committee who may remove the parent or spectator.

If at any stage during a game a referee believes a spectator needs to be observed for poor behaviour, they may stop the game and ask the Referee Educator to get a member of the Event Technical Committee to observe and monitor the spectator. The Event Technical Committee will take any actions they deem necessary after observing the spectator.

Any breaches of the Zero Tolerance Policy are to be reported on the Zero Tolerance Report Form and given to the BQ Event Commissioner. Note: no spectator is to be removed from the stadium without the knowledge of the BQ Event Commissioner in attendance.

8 CAIRNS BASKETBALL SELECTION PROCEDURES

8.1 Coach Selection Process

Each year applications for Head Coaching roles for our junior representative teams shall be called by CBI. Once received these applications are put before a coach selection panel appointed by the CBI General Manager. At times coaches who have applied may be called in for an interview. Selection of coaches is then sent to the CBI General Manager and successful and unsuccessful applicants are notified.

8.2 Athlete Selection Process

Overview

The aim of the “CBI Rep Team Selection Process” is to be:

- Equitable and fair to all players,
- Transparent and thorough, and
- Objective to the best of the panel’s ability.

Subjectivity is, however, unavoidable and when selecting players, it is critical to complete the following steps to ensure every player attending trials has had equal opportunity to gain selection:

- The selection process is explained to parents and players at the commencement of trials,
- The coaching staffs and CBI’s expectations are explained to players and parents at the commencement of trials,
- Approximate costs are explained,
- An accurate attendance record is kept, and
- Appropriate time is spent on conducting trials.

8.3 Selection Panel

The selection panel will consist of the Head Coach, Age Group Mentor Coach and Suitably qualified neutral panel member appointed by the CBI General Manager as the chair of the panel who will make decisions regarding team selection. The neutral panel member will have the casting vote if required.

8.4 Selection Details

All Division 1 teams will consist of a maximum of **10** players.

All Division 2 teams will consist of a maximum of **10** players.

All Division 3 teams will consist of 10 players and 2 training squad players (unless otherwise decided by CBI)

Training squad players will be invited to participate in all training sessions and, in the event that a player is no longer to participate through injury or other circumstance, these players will then be invited to fill the vacant position.

8.5 Trials

Each year Trials will be held for all potential Representative players. At the completion of the final trial session teams will be selected of all eligible players and will form the CBI NQJBC and BQ State Championship teams following approval by the CBI General Manager.

Players must stand for selection in their own age division. To be clear players will only be selected in their own age group.

What Players are required to bring to the CBI Junior Representative Trials: Basketball, Water Bottle and Towel or Hand Towel.

8.6 ELIGIBILITY IF YOU ARE UNABLE TO ATTEND THE CBI JUNIOR REPRESENTATIVE TRIALS

Procedure for players who have valid reason for being unable to comply with all eligibility, selection criteria and/or procedures:

Any player who believes that they have a legitimate reason for being unable to comply with any part of the selection eligibility, selection criteria and/or procedures may appeal to CBI General Manager to be considered in the selection process. The appeal must be in writing and emailed to the CBI General Manager at gm@ CairnsBasketball.com prior to commencement of the first trial date.

Legitimate reason could include such situations as:

- Being unable to trial because of injury/illness. (Medical evidence must be provided),
- Inability to gain release from an elite sports program or school event. (Written evidence must be provided), or
- A prior family commitment (e.g. Wedding, family holiday). Documentation to be provided on request.

Additional players may be introduced throughout the trial process should CBI deem their participation to be in the best interests of the team and the program.

The following factors will be considered during the selection process:

- Ability to compete in all NQJBC'S and BQ State Championships.
- A history of successful past performances in representative competitions.
- A history of successful past performances in the CBI local competition.
- Demonstrated high level of performance at selection trials.
- Athletic ability, desire, and dedication to become a player at the highest possible level.
- Potential to be socially compatible and display a sense of "team ethic" within a group.
- Highly receptive to coaching and highly co-operative within the team coaching environment.
- Demonstrated attitude displaying excellent self-discipline and standards of personal behaviour.
- Outstanding desire and commitment to working hard at improving mental, physical and basketball skills.
- Team needs/balance.
- Any other criteria that the selectors see fit to apply in helping them to select the teams that they believe will be best able to represent CBI.

All teams must be approved by the CBI General Manager prior to the first training session following selection trials. These teams must be submitted on the relevant forms at the end of the final selection day.

Where a player has been granted an exemption to attend the selection trials and is considered suitable for consideration in the selection process this must be conveyed prior to the announcement of the team to all players in attendance.

9 Program Procedures

9.1 Training Sessions

Each age group will train a maximum of **2 times per week** throughout the Rep season; except within **3 weeks** of a NQJBC and/or State Championships where a 3rd session is encouraged (subject to court availability) for teams competing.

9.2 Team Selections for NQJBC and QLD State Championships

Coaches are required to select their best team for each of the NQJBC tournaments and BQ State Championships. This team may not just compose of the best players but the most compatible as well to ensure a high level of success. Coaches may look to base decisions on players that will fill a vital role within their team. Everyone's perception of team selection will often vary to that of your own. You must respect and understand the coaches' decision.

Please understand the following:

1. It is no one's right to be selected in a Junior Representative Team.
2. It is no one's right to stay in a Marlins or Dolphins Division 1 team:
 - a. **Head Coaches have the ability to rotate players between the Division 1, 2 & 3 sides at their discretion.**
 - b. **The Division 1 teams are supported by the Division 2 teams which are supported by the Division 3 teams and the Division 3 teams are supported by training/emerging players.**
 - c. **Where a player is required to advance Divisions, this is an expectation and will only be reviewed under extraordinary circumstances by the CBI General Manager. (Failure to accept advancement may see a player's invitation to participate withdrawn)**
3. Player's must earn their spot in the team in which they are selected, and they must work hard and show high levels of commitment to the program to maintain this position.
4. If players fail to abide by the following principles, they may lose their spot in the Junior Representative Program.
 - a. Perform to the best of your ability at all trainings and games,
 - b. Ensure you are punctual to all Junior Representative commitments,
 - c. Display a high work ethic and willingness to learn and develop,
 - d. Be socially compatible with other team-mates, and
 - e. Always act in the best interests of the Junior Representative Program.

Failure to abide by these underlying principles may result in you missing selection for our Junior Representative Program.

9.3 Team Selections for U14 National Club Championships

If a CBI Under 14 Boys/Girls team is invited to attend the Under 14 National Club Championships as a result of the teams' performance at the respective BQ State Championship (i.e. the team wins a gold, silver or bronze medal at the BQ State Championships) the following selection process will be undertaken:

1. All players, coaches and team officials who were members of the invited team and participated in the relevant BQ State Championship for Cairns, will have the first right of refusal to be included in the team that competes at the Under 14 National Club Championships.
2. Teams invited to an Under 14 National Club Championship will consist of a maximum of **12** players.
3. Team vacancies must be filled with suitably skilled and able players who participated in the relevant Under 14 representative season for CBI. If a vacancy remains, then it may be filled with any other Under 14 athletes with the approval of the CBI General Manager.
4. Additional players will be selected and advised with appropriate time for the team organisers to make the necessary travel arrangements.
5. Notwithstanding this process, players who remain un-financial, behaved inappropriately, or required discipline during the representative season may be excluded from inclusion in the team at the discretion of the Coach and with the approval of the CBI General Manager.

9.4 Court time

Coaching staff have a responsibility to obtain the best results for the team (i.e. win as many games as possible) whilst also providing development opportunities for each player in the team. These two ideals are often in conflict and will result in the less experienced players in the team receiving less court time than another more experienced players in many instances.

However, in following years these beginning players may be the dominant court time players, with added experience and skill development.

PARENTS AND PLAYERS SHOULD NOT EXPECT EQUAL COURT TIME FOR ALL PLAYERS AT REPRESENTATIVE LEVEL.

This is an important aspect of the competitive nature of the CBI Junior Representative Program. Parents need to be cognisant that a lot of travel and costs are involved in the competition and some players may experience limited court time.

10 Complaint Procedure

The following lines of communication are to be adhered to when dealing with all complaints following team selection:

- All issues in the first instance are to be raised with the Team Manager,
- If the issue is not able to be resolved by the Team Manager, they must notify the Head Coach,
- If the issue is still not able to be resolved the issue should then be forwarded to the CBI General Manager for resolution.

Note: In all circumstances the attached Complaints Form should be completed and handed to the Team Manager.

A complaint form is attached at the back of the booklet for your perusal and can be used as required should you have a complaint arise.

11 Referees

11.1 NQJBC Tournaments

- Referee accommodation and transport costs are funded by the players which ensures we have a strong and viable competition. Referees are provided with an allowance that covers them for meals while in transit to and from the city of the tournament and their lunch while at the tournament.
- Referee's will travel on the bus with the teams.

11.2 State Championships

- Referees are accommodated by BQ who are responsible for local transport of referees to the playing venues.
- Flights and/or Coach Transport expenses to the location in which the championship is held will be the shared responsibility of CBI and BQ.

12 Social Media Policy

You must abide by the CBI Social Media Policy available on the Cairns Basketball website.

12.1 Image usage

All members of CBI are required to sign a form stating that they allow their picture to be used in any marketing material for CBI. The use of pictures from CBI activities and competition are permitted on social media sites.

The office can be contacted on 07 4041 2145 or via email admin@cairnsbasketball.com

13 Sport rage

Sport rage can come in many forms - an unruly parent abusing a referee, a player punching another player or a spectator shouting racial taunts. These moments of madness can result in serious injuries, disciplinary action, reports to the Police and lifetime bans. Dealing with sport rage is becoming a major challenge for clubs. Not only does it reflect badly on the sport, it can also deter participation at all levels.

13.1 Preventing Sports Rage: Tips For Parents

What Children Want From Sport?

Sport provides many valuable learning experiences for children, but for the most part they do it for enjoyment. Ask a child and you'll discover the scoreboard is not that important.

In fact, one of the most enjoyable aspects of sport for children is being with their friends and being part of a team.

Encouraging Fair Play

As the parent, you have the perfect chance to reinforce the principles of fair play - respect, integrity, and fairness - when your child participates in sport.

Parents should discuss fair play with their children and be good role models. They'll be the first in line to shake the other team's hand if you've shown how important it is to do so.

Keeping your emotions in check

Unruly adult emotion at children's sport is sports rage at its worst. While some sideline emotion can be well intentioned, always consider the impact it's having. Bad behaviour, such as abusing an official or ridiculing the opposition, is **Unacceptable**. An official's decision that annoys you will probably go unnoticed by your child, but your loud abusive sideline outburst won't.

Respect for Coaches

Coaches and team managers play an essential role in providing a sporting experience for your child. Without them there would be no team and no game, so show respect for the people in these roles.

Respect for Referees and Officials

Referees and other officials are there to help make the game fair and more enjoyable for everyone. But they are human and may occasionally make mistakes. Your behaviour toward an official will affect the attitude of your child.

Parents should never approach the official directly. If you have an issue, raise it in a controlled and calm way with the coach or club administrator.

Upholding the code of conduct

It is important you understand, support, and uphold the parent's code of conduct. CBI is entitled to enforce this code.



CAIRNS BASKETBALL JUNIOR REPRESENTATIVE FORMS

The required paperwork must be completed, signed, and returned to your Head Coach and or Manager on the acceptance of your position into the team.

- Signed CBI Junior Representative Player Declaration and Invitation Acceptance
- Signed CBI Parent/Guardian Declaration and Invitation Acceptance
- Medical Consent Form
- CBI Photography Disclaimer

PARENT INFORMATION MEETING

This meeting will be to discuss the CBI representative program which will be held at CBI to assist with understanding the requirements of participation. We require at least one parent/minder to attend this meeting. This will outline the requirements of being a CBI representative player and parent.

REPRESENTATIVE PLAYER DECLARATION and INVITATION ACCEPTANCE

Upon invitation to the Cairns Basketball (CBI) Junior Representative Program, I understand my obligations and agree to the following:

- Abide by Players Code of Conduct.
- Attend and be available to actively participate/play in all scheduled trainings and games prior to and including all carnivals and State Championships as required.
- Meet all costs involved, via fundraising or self.
- Ensure all necessary information/forms are completed and returned promptly.
- Travel with the team on supervised transport to and from all tournaments and be accommodated with the team at all tournaments.
- Advise in writing of any changes to information already supplied (e.g. medical) or inability to meet commitments.
- Pride in doing your best for yourself and CBI.
- Make myself available for selection in Both Division 1, 2 and Division 3 Teams.
- I comply with the requirements of section 7.5 relating to eligibility and transfer approvals of players from associations other than CBI.

To CBI, Team Coach, Team Manager

I have read and completely understand my responsibilities whilst participating in the CBI Junior Representative Program and agree to abide to all conditions for the season.

Print Name: _____

Signature: _____

Parent/Guardian Name: _____

Date: _____

REPRESENTATIVE PARENT/GUARDIAN DECLARATION and INVITATION ACCEPTANCE

Upon my/our child's selection into the Cairns Basketball (CBI) Junior Representative Program,

I/We understand my/our obligations and agree to the following –

- Abide by Parents and Spectators Code of Conduct.
- Confirm that my/our child understands the Players Code of Conduct and their obligations to the CBI Junior Basketball Representative Program.

To CBI, Team Coach, Team Manager

I/we have read and completely understand my/our responsibilities whilst my/our child participates in the Cairns Basketball Representative Program and agree to abide to all conditions and codes of conduct for the season.

I/we understand that any breach of the codes of conduct by our child or myself/ourselves may result in our child being excluded from the team for this and any other team in the future.

First Parent/Guardian

Print Name: _____ (Parent/Guardian)

Signature: _____

Date: _____

Second Parent/Guardian

Print Name: _____ (Parent/Guardian)

Signature: _____

Date: _____

5. **Has this problem occurred before? (Please circle)**

Yes

No

6. **What is your suggested recommendation?**

Complainants Signature _____

Date _____

Thank you for raising your concerns. Without your input, progress and development of our sport is impossible. We will endeavour to have your concerns addressed by the appropriate person or committee as soon as possible.

MEDICAL CONSENT FORM

This form is intended to be used to assist the ASSOCIATION in the case of any medical treatment required or medical emergency involving a PLAYER at any basketball game/carnival attended. A copy of each player’s form must be taken on the excursion.

The association collects the information contained in this form to provide or arrange first aid and other medical treatments for players. The information collected will be held by the Manager and will be made available to medical or paramedical staff in the case of an accident or emergency. The information contained in the form is personal information and it will be stored, used and disclosed in accordance with the requirements of the *Privacy Act 1998(Cwth)*.

Player’s Name: Date of Birth:Sex: M F

Competition:

Parent/Carer:

Address:

Contact Phone Nos - Business Hours:.....After Hours.....Mobile:.....

Other Contact for Emergency: Telephone No:

Name of Player’s Doctor: Telephone No:

Medicare No: Private Health Fund: Membership Number... ..

Please tick if your child suffers any of the following:

- allergies
- anaphylaxis
- asthma
- sun screen sensitivity
- blood pressure
- diabetes
- eczema
- other -
- epilepsy
- fainting
- fits or blackouts
- hayfever
- headaches
- heart condition
- nose bleeds
- reaction to drugs
- sight/hearing problems

If you have ticked any of the boxes above, please advise required treatment:

Does the child/player have any food allergies?

Date of last tetanus injection:

Has the player suffered from any acute illness or injury or been treated by a medical practitioner for an illness or injury during the last 4 weeks? Yes No

If YES, please state nature of illness/injury and obtain a report from the doctor that the player is fit to undertake the carnival.....

Is the player presently taking any medication? Yes No

If YES, please state name of medication, dosage, etc:

The Manager in charge must be informed about the management of any medication prior to leaving on the trip. Arrangements need to be agreed on the transport, storage and administration of medication. In all cases medication must be labelled with the players name, dosage and frequency of administration.

I consent to my child receiving paracetamol for temporary pain relief? Yes No

Are you aware of any physical or psychological limitations of your child? Please give details.

Is there any other information which you believe may help us to provide the best possible care?

Consent to medical attention. In the case of my child requiring medical treatment or in the case of a medical emergency, I consent to the association and/or its representative providing first aid or treatment as outlined above and I further authorise the association, where it is impracticable to communicate with me, to arrange for him/her to receive such medical or surgical treatment as may be deemed necessary. I also undertake to pay any costs which may be incurred for the medical treatment, ambulance transport and drugs. I agree to my child being transported in private vehicles to/from the carnival/games.

Signed: Parent/Carer Date:

Cairns Basketball Photo Permission Policy

Cairns Basketball (CBI) has made an ongoing commitment to encourage participation in sport and physical activity. During CBI events we promote the value of an active and healthy lifestyle by undertaking marketing and promotional activities.

During the CBI Junior Representative Season, we will produce and circulate media releases, web site updates, newsletters, social media updates and flyers.

On occasions we will have a photographer present at various events (for example NQJBC and BQ State Championships) taking action shots and team photos when required.

In signing the document attached you acknowledge and accept that a photographer will be present and yours or your child's photo may be taken and published in one or any of the collateral items listed above.

It is also important to note that CBI will:

- 1 Never give out personal information about the child. This includes surname, address, telephone number etc.
- 2 Take all reasonable precautions to ensure that when photographs are used they will not include identifying information - such as full names, addresses etc
- 3 Be very careful with the information that we utilise.
- 4 Only allow videotaping and/or photographs of any teams or individual athletes of games by:
 - State/Territory team officials who have registered with BQ.
 - Family and /or friends of participants at the events, who have registered with CBI for the purposes of taking video and /or photographs.
 - People not associated with any participants at the events who wish to video for reasonable educational or media related purposes, who have registered with CBI for the purposes of taking video.



**Cairns Basketball
Photography Disclaimer**

I (PARENT/GUARDIAN NAME)

having read and understood the attached information sheet regarding the use of photos and video taping, give / do not give Basketball Queensland, and all Associated bodies (i.e. State/Territory Associations and Institutes), permission to use photographs of my son/daughter during any activities associated with the Junior Representative Program for publications (including our websites) to promote basketball in the future.

.....
(PLAYER'S NAME – Please print clearly)

.

(Parent/Guardian Signature)

(Players Signature)

Team Name (e.g. Under 14 Girls)	Player No.	Level (e.g. Division 1)

